

# Director, Sponsorship and Fundraising

## Description

The Director of Fundraising and Sponsorship would be responsible for seeking out corporations and non-profit organizations interested in supporting our initiatives, maintaining good relationships with partners, managing the sponsorship package, communicating with potential partners. This position would be responsible throughout the lifecycle of our sponsors.

## Key Responsibilities:

- Identify new potential sources of income
- Contribute to the fundraising sub-committee by writing grants, writing sponsorship proposals, and accepting gifts in kind
- Help lead the development of the new individual giving plans, including attracting and developing new donors
- Establish large, long-term, broad-based corporate partnerships to provide sustainable income to our initiatives in partnership with the Board of Directors
- Develop a program for in-kind donations
- Establish and develop our building fund initiative and collaborate with the Board of Directors to execute the plan
- Assist the Chair and the Vice-Chair of the Board in submitting applications to various funding outlets

## Time Commitment:

- Attendance at board meetings once per month for 2 hours over MS Teams.
- Meeting times and dates are set 2 months in advance but are typically on a weekend or weekday evening.
- Optional working meetings once per month for 2 hours (board members who attend are online during this time working on their own projects but available for collaboration and to give and seek input).
- Work on MBC volunteer tasks approximately 3 hours/week independently.
- Travel to and attendance at both the Board Interim Meeting (typically a Thursday to Sunday commitment in the Spring) and the Annual MBC conference (typically a Wednesday to Sunday commitment in the Fall).
- Locations and dates will be known well in advance and travel costs incurred will be reimbursed.

## What's in it for you?

- Give back to your community
- Meet and work with some amazing, talented people
- Expand and develop your skills and gain experience
- Job reference letter (if required)

If you are interested in volunteering, please contact us: [volunteers@multiplebirths.ca](mailto:volunteers@multiplebirths.ca).

We are strongly committed to equity and diversity within our community. We welcome and encourage applications from all religious backgrounds, persons of colour, Indigenous/Aboriginal persons, persons with disabilities, and others who can contribute to the diversification of our community.